

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
May 1, 2025

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:15 P.M.

1. Roll Call

President Shaw called to order the regular meeting of the Board of Education, Thursday, May 1, 2025, at 4:15 p.m. with Cervantes, Cruz, Na, and Shaw present. Mr. Monroe arrived at 4:22 p.m.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent
Grace Park, Ed.D., Deputy Superintendent, CIIS and Human Resources
Sandra H. Chen, Associate Superintendent, Business Services
Tracy Freed, Ed.D., Assistant Superintendent, CIIS
Luke Hackney, Assistant Superintendent, CIIS
Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

President Shaw adjourned to closed session at 4:15 p.m. regarding conference with legal counsel-existing litigation: one case; conference with legal counsel-anticipated litigation: two cases; student discipline matters; conference with labor negotiators: A.C.T. and CSEA negotiations; public employee discipline/dismissal/release; public employee appointment: elementary assistant principals; director, risk management/human resources; and director, special education and public performance evaluation: Superintendent. For the record, student discipline matters, case number 24/25-63 was corrected to read 24/25-61.

I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.

1. Report Closed Session Action

President Shaw reconvened the regular meeting of the Board of Education at 6:00 p.m. with Cervantes, Cruz, Monroe, Na, and Shaw present. The Board met in closed session from 4:15 p.m. to 5:30 p.m. regarding conference with legal counsel-existing litigation: one case;

conference with legal counsel-anticipated litigation: two cases; student discipline matters; conference with labor negotiators: A.C.T. and CSEA negotiations; public employee discipline/dismissal/release; public employee appointment: elementary assistant principals; director, risk management human resources; and director, special education; and public performance evaluation: Superintendent. Superintendent Enfield left closed session during public employee evaluation. The Board appointed Whitney Fields as Director of Risk Management and Human Resources with an effective date to be determined by a unanimous vote of 5-0 with Cervantes, Cruz, Monroe, Na, and Shaw voting yes. No further action was taken that required public disclosure.

2. Pledge of Allegiance
Led by student Jordan.

I.C. STAFF REPORT:

1. Annual Update: Teaching and Learning Task Force
Dr. Park, Deputy Superintendent, presented the Teaching and Learning Task Force report, which included: priorities, coherence, and support; process; 2025/2026 areas of emphasis; survey participants; teaching and learning survey part 1 and 2 (State priority 2: Implementation of State Academic Standards-met), level of support to implement the areas of emphasis; and next steps.

I.D. COMMENTS FROM STUDENT REPRESENTATIVE

Absent.

I.E. COMMENTS FROM EMPLOYEE REPRESENTATIVES

Emily Lao, CHAMP President, announced the 2025/2026 CHAMP board; and said that in the upcoming weeks the people who are the heart and soul of schools will be celebrated.

I.F. COMMENTS FROM THE PUBLIC ON ITEMS NOT ON THE AGENDA WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD AND ITEMS ON THE AGENDA

The following individuals addressed the Board: Glory Ciccarelli; Byron Gonzalez; David George; Lindsey Davison; Lupita Perez; Amanda Swager; Laura Silva; Andrew James Silva; Trevor Moser; Sarah Palmer; Amber Rose; Scott Warren; Hallie Gong; Francisco Villalobos; Terrance Smith; Lisa G; Samuel Encarnado; Jackie Cortes; and Jaiden Lineberger.

I.G. CHANGES AND DELETIONS

The following change was read into the record: Item III.C.1., Student Expulsion Cases, case number 24/25-63 was corrected to read 24/25-61.

II. ACTION**II.A. HUMAN RESOURCES****II.A.1. Proclamation for National School Nurse Day on May 7, 2025**

Moved (Monroe) seconded (Cruz) carried unanimously (5-0) to adopt the proclamation for National School Nurse Day on May 7, 2025.

President Shaw called for a recess from 7:08 p.m. to 7:13 p.m.

II.A.2. Resolution 2024/2025-67, Day of the Teacher/Día del Maestro

Moved (Na) seconded (Cruz) carried unanimously (5-0) to adopt Resolution 2024/2-25-67, Day of the Teacher/Día del Maestro.

II.A.3. Resolution 2024/2025-68, Classified School Employee Week/Semana de Empleado Clasificado de Escuela

Moved (Na) seconded (Cruz) carried unanimously (5-0) to adopt Resolution 2024/2-25-68, Classified School Employee Week/Semana de Empleado Clasificado de Escuela.

II.A.4. Declaration of Need for Fully Qualified Educators for the 2025/2026 School Year

Moved (Monroe) seconded (Cruz) carried unanimously (5-0) to approve the Declaration of Need for Fully Qualified Educators for the 2025/2026 school year.

III. CONSENT

Moved (Monroe) seconded (Na) carried unanimously (5-0) to approve the consent items, as amended.

III.A. ADMINISTRATION**III.A.1. Minutes of the April 17, 2025 Regular Meeting**

Approved the minutes of the April 17, 2025 regular meeting.

III.A.2. Revision to Board Bylaw 9224—Oath or Affirmation

Approved the revision to Board Bylaw 9224—Oath or Affirmation.

III.A.3. Revision to Board Bylaw 9260—Legal Protection

Approved the revision to Board Bylaw 9260—Legal Protection.

III.B. BUSINESS SERVICES**III.B.1. Warrant Register**

Approved/ratified the warrant register.

III.B.2. 2024/2025 Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students

Approved/ratified the 2024/2025 applications to operate fundraising activities and other activities for the benefit of students.

III.B.3. Fundraising Activities

Approved/ratified the fundraising activities.

III.B.4. Legal Services

Approved payment for legal services to the law offices of Margaret A. Chidester & Associates and Tao Rossini, APC.

III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**III.C.1. Student Expulsion Cases 24/25-55, 24/25-57, 24/25-58, 24/25-59, 24/25-62, and 24/25-61**

Approved student expulsion cases 24/25-55, 24/25-57, 24/25-58, 24/25-59, 24/25-62, and 24/25-61, as amended.

III.C.2. School Sponsored Trips

Approved/ratified the school-sponsored trips for: Rolling Ridge ES; Wickman ES; Canyon Hills JHS; Ayala HS; and Chino HS.

III.C.3. Textbook Adoption for Advanced Placement Physics C; Advanced Placement Physics 1; and Advanced Placement Physics 2 for Grades 11 and 12

Adopted the following instructional materials for AP Physics C; AP Physics 1; and AP Physics 2 for Grades 11 and 12: AP Physics C Cengage. *Physics for Scientists and Engineers, AP Edition, 10th Student Edition*. Raymond Serway, John W. Jewett. Grades 11-12. 2025. Replaces: None. AP Physics 1 and AP Physics 2 Bedford, Freeman & Worth High School Publishers (BFW), *College Physics for the AP Physics 1 & 2 Courses 3rd Edition*, Stewart, et al. Grades 11-12. 2023. Replaces: Addison-Wesley. *Physics, 4th AP Edition*. Walker. Grades 11-12. 2009.

III.C.4. New Courses: Agriculture Advanced Horsemanship P.E.; AI Design and Development; Advanced Guitar; and Web Application Design and Development

Approved the new courses Agriculture Advanced Horsemanship P.E.; AI Design and Development; Advanced Guitar; and Web Application Design and Development.

III.C.5. Course Revision: Drawing and Cartooning

Approved the course revision for Drawing and Cartooning.

III.C.6. Designation of California Interscholastic Federation Representative to League for 2025/2026

Approved the Designation of California Interscholastic Federation Representatives to League for 2025/2026.

III.C.7. Parent Representative on the Community Advisory Committee for the West End Special Education Local Plan Area

Approved Brandy Gambino as parent representative on the Community Advisory Committee for the West End Special Education Local Plan Area.

III.D. FACILITIES, PLANNING, AND OPERATIONS

III.D.1. Purchase Order Register

Approved/ratified the purchase order register.

III.D.2. Agreements for Contractor/Consultant Services

Approved/ratified the Agreements for Contractor/Consultant Services.

III.D.3. Surplus/Obsolete Property

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

III.D.4. Resolution 2024/2025-65, and 2024/2025-66, Authorization to Utilize a Piggyback Contract

Adopted Resolution 2024/2025-65, and 2024/2025-66, Authorization to Utilize a Piggyback Contract.

III.D.5. Change Orders and Notices of Completion for CUPCCAA Projects

Approved the Change Orders and Notices of Completion for CUPCCAA Projects.

III.D.6. Notice of Completion for Bid No. 23-24-27F, Ayala HS Shade Structure

Approved the Notice of Completion for Bid No. 23-24-27F, Ayala HS Shade Structure.

- III.D.7. Award of Bid No. 24-25-07F, Chino HS-Old Gym Roofing Project**
Awarded Bid No. 24-25-07F, Chino HS-Old Gym Roofing Project to San Marino Roof Co., Inc.
- III.D.8. Revision of Board Policy 3311 Business and Noninstructional Operations—Bids**
Approved the revision of Board Policy 3311 Business and Noninstructional Operations—Bids.
- III.E. HUMAN RESOURCES**
- III.E.1. Certificated/Classified Personnel Items**
Approved/ratified the certificated/classified personnel items.
- III.E.2. New Job Descriptions for Assistant Principal-High School; Assistant Principal HS-Athletics; Assistant Principal-Adult School; and Assistant Principal CVLA; and Revisions to Job Descriptions for Assistant Principal-JHS; Assistant Principal-Elementary; Principal-Continuation HS; and Principal-JHS**
Approved the new job descriptions for Assistant Principal-High School; Assistant Principal HS-Athletics; Assistant Principal-Adult School; and Assistant Principal CVLA; and revisions to job descriptions for Assistant Principal-JHS; Assistant Principal-Elementary; Principal-Continuation HS; and Principal-JHS.
- III.E.3. Memorandum of Understanding with Whittier College for Induction Program College Credits**
Approved the Memorandum of Understanding with Whittier College for Induction Program College Credits.

IV. INFORMATION

IV.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

- IV.A.1. 2024/2025 First Semester Student Expulsion Report**
Received for information the 2024/2025 First Semester Student Expulsion Report.
- IV.A.2. Revision of Board Policy 6159.1 Instruction-Procedural Safeguards and Complaints for Special Education**
Received for information the revision of Board Policy 6159.1 Instruction-Procedural Safeguards and Complaints for Special Education.

IV.B. HUMAN RESOURCES**IV.B.1. Revisions to Board Policy and Administrative Regulation 1312.3-Uniform Complaint Procedures**

Received for information the revisions to Board Policy and Administrative Regulation 1312.3-Uniform Complaint Procedures.

IV.B.2. Revisions to Board Policy and Administrative Regulation 4030-Nondiscrimination in Employment

Received for information the revisions to Board Policy and Administrative Regulation 4030-Nondiscrimination in Employment.

V. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

John Cervantes said it was good to see people present for Briggs K-8, parents, teachers, and students, and the support for the Ayala HS coach; and acknowledged teachers, classified staff, and everyone who supports student success.

James Na thanked expressed appreciation to the Briggs K-8 parents for attending the Board meeting and showing strong support for their school; suggested administration explore options for the school's class sizes concerns; acknowledged recent awards and achievements at Briggs K-8, noting the importance of continued parental involvement and District support; thanked the Ayala HS football program supporters for their attendance, and asked staff to follow up with Ayala HS administration regarding student concerns; commended Board President Shaw for her visibility and representation of the District; thanked Board Member Monroe for his detailed presentation and data shared at the previous meeting; praised the recent District band showcase, highlighting the dedication of music teachers and families; and thanked parents, teachers, and staff for their ongoing partnership and commitment to student success.

Andrew Cruz thanked attendees, acknowledging Briggs K-8 and the information they shared; encouraged others to engage with their school principals to find solutions; highlighted that Briggs K-8 PFA are on track to raise \$80,000.00 this year, calling it an impressive achievement and suggesting other school sites consider visiting to learn from their success.

Jon Monroe thanked Mr. Na for recognizing his use of statistics at the last meeting and said the information is readily available online for anyone to access; criticized arguments that dismiss the importance of debate around gender in sports pointing out that political leaders from the federal and state level initiated these issues and emphasized that while only some individuals are currently affected, the numbers can grow significantly and that losing opportunities for even one woman is too much; stressed the importance of

using facts over feeling when shaping arguments; addressed concerns regarding the coaching issue related to Ayala HS clarifying that procedural rules were followed and does not mean the coach was fired; and encouraged anyone with questions to reach out to administrators for clarification, and reaffirmed that the coach could still remain in the position depending on circumstances.

Superintendent Enfield shared updates and acknowledgments, including the closing of the senior scholarship application process with winners to be announced at senior award nights; said Tim Adams will present funds from the District's golf tournament fundraiser at the June Board meeting; said the Military Salute event is upcoming to recognize seniors entering the military with application forms due by May 5; expressed gratitude to school principals on National School Principal Day and extended recognition in advance for National School Nurse Day, Day of the Teacher, and Classified Week occurring in May; and praised the dedication and contributions of school staff.

President Shaw acknowledged National Principals Day recognizing the hard and often unseen work principals do; encouraged collaboration between parents, schools, and the District, emphasizing that parent concerns are taken seriously, even if the responses aren't always visible; highlighted the importance of addressing issues at the school site level first before escalating them to the District or Board; shared personal reflections as a parent of a graduating senior, recognizing the emotional and stressful time for students and families, and urged kindness and support as graduation approaches; referenced a social media post that prompted District action, reinforcing the Board's commitment to transparency and problem-solving; addressed the issue regarding the Ayala HS coach and acknowledged the emotional impact on students and expressed hope that a resolution could be found while acknowledging legal limitations; and closed with a personal message on National Prayer Day, expressing her faith and resilience in the face of hostile emails, emphasizing her dedication is motivated by protecting students and standing against negativity.

VI. ADJOURNMENT

President Shaw adjourned the regular meeting of the Board of Education at 7:25 p.m.



Sonja Shaw, President

Andrew Cruz, Clerk